

~~CONFIDENTIAL~~
Security Information

29 October 1953

MEMORANDUM FOR: Training Liaison Officers
FROM: Director of Training
SUBJECT: New Part-time Language Programs

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Part-time programs in the following languages will be offered by the Office of Training during November and are open to a limited number of employees:

a. Elementary Conversational Japanese

Thursdays, 1715-1915 hours

Saturdays, 0900-1200 hours

about 6 months duration

Begins 5 November. (For further information, please call [redacted] extension 8016).

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b. Elementary Conversational and Written Japanese

Mondays, Wednesdays and Fridays - 0845-1100

about 6 months duration

Begins 2 November. (For further information, please call [redacted] extension 8016).

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c. Refresher course in Written Chinese. Designed for persons who have had one year or more of Chinese but who have not used it for some time. Course will start at very elementary level, and will progress as rapidly as possible. General aim will be to provide an adequate, broad foundation for later reading in specialized materials. Two hours of tutorial direction a week, hours to be arranged. Begins during November. (For further information, please call [redacted] extension 8016).

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d. Elementary Persian, Conversational and Written. Two class hours a day, plus outside study. (For further information, please call [redacted] extension 8016).

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MATTHEW BAIRD

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